

Alina Jobs

[Entry level template — remove before sending]

San Francisco, California, United States
<https://www.linkedin.com/in/alina-jobs/>
alina.jobs@gmail.com | +1 (415) 555-0193

October 24, 2025

Mr. Stevens
Hiring Manager
PixelMotion Agency
San Francisco, CA

Dear Mr. Stevens,

As a recent graduate in Digital Marketing from the University of California, I'm eager to apply for the Marketing Assistant position at PixelMotion Agency. Your focus on innovative storytelling and social media strategy perfectly aligns with my academic projects and internship experience.

During my internship at BrightWave Media, I helped manage social campaigns that increased follower engagement by 25% in two months. I also supported content planning and analytics, which strengthened my understanding of audience insights and data-driven marketing.

I'm confident that my enthusiasm, strong skills, and creative mindset would make me a valuable addition to your team. I would love the opportunity to contribute fresh ideas and learn from your talented marketing professionals.

Sincerely,

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October 24, 2025

Ms. Johnson
Hiring Manager
BrightWave Media
123 Market Street
San Francisco, CA

Dear Ms. Johnson,

I'm excited to apply for the Senior Marketing Manager position at BrightWave Media. Over the past six years, I've led digital campaigns that boosted audience engagement by 60% and increased ROI by 35%.

At Horizon Agency, I managed cross-functional teams to deliver large-scale projects ahead of schedule while mentoring junior staff. I'm confident that my strategic vision and people-first leadership style align with BrightWave's growth goals.

I would welcome the opportunity to discuss how my experience can help elevate your brand and expand your digital reach.

Sincerely,

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October 24, 2025

Ms. Clark
Human Resources Manager
NovaTech Solutions
San Francisco, CA

Dear Ms. Clark,

I'm excited to apply for the Project Coordinator position at NovaTech Solutions. After five years in digital marketing, I'm transitioning into project management – a field where my organizational skills and strategic mindset can bring real impact.

At Horizon Agency, I successfully coordinated cross – functional marketing projects with teams in design, content, and analytics. Managing timelines, resources, and communication between departments taught me how to balance creativity with structure – an essential skill in project coordination.

I recently completed a Project Management Certificate through Google, gaining experience in Agile methodology and workflow optimization. I'm eager to apply these skills to help NovaTech Solutions deliver outstanding client outcomes on schedule and within budget.

Thank you for considering my application. I look forward to the opportunity to discuss how my transferable experience and new skills can contribute to your team's success.

Sincerely,

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